

If calling please ask for: [REDACTED]
Telephone: 8115 3903

Reference: ESS-18-2553



**METROPOLITAN
FIRE
SERVICE**
SOUTH AUSTRALIA

99 Wakefield Street
Adelaide SA 5000

GPO Box 98
Adelaide SA 5001
South Australia

Tel +61 8 8204 3600
Fax +61 8 8204 3838

www.mfs.sa.gov.au

ABN 26 897 550 904

Dear [REDACTED]

I am writing in relation to your application made under the *Freedom of Information Act 1991* (the FOI Act) in which you requested access to the following documents:

"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Minister or and the Minister's staff and the Chief Executive, including both Ministerial and departmental staff."

In accordance with Premier and Cabinet Circular PC045, if you are given access to documents as a result of this FOI application, details of your application, and the documents to which access is given, may be published in the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>.

A search has been conducted and six (6) documents were located that are within the scope of your application. In respect of the documents, I have determined as follows:

Documents 1 to 6

I have determined this document should be released in full.

In regards to this document, the parts to which I have not granted you access are not relevant to your application.

Appeal Rights

If you are dissatisfied with this decision, you are entitled to exercise your rights of review and appeal as outlined in the attached documentation.



Government
of South Australia

Should you have any enquiries in relation to this matter, please do not hesitate to contact me on 8115 3903.

Yours sincerely



Accredited Freedom of Information Officer

24 August 2018

SCHEDULE OF DOCUMENTS

Freedom of Information application by [REDACTED] – “Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Minister or and the Minister’s staff and the Chief Executive, including both Ministerial and departmental staff.”

Doc No	Description	Determination
1	Outlook meeting request dated 23 March 2018	Document released in full excluding information which is not relevant to this application.
2	Outlook meeting request dated 26 April 2018	Document released in full excluding information which is not relevant to this application.
3	Outlook meeting request dated 8 May 2018	Document released in full excluding information which is not relevant to this application.
4	Outlook meeting request dated 15 May 2018	Document released in full excluding information which is not relevant to this application.
5	Outlook meeting request dated 23 May 2018	Document released in full excluding information which is not relevant to this application.
6	Outlook meeting request dated 8 June 2018	Document released in full excluding information which is not relevant to this application.

Firth, Lisa (SAMFS)


Subject: MFS Chief-Greg Crossman
Location: Minister's office, level 2, 45 Pirie st

Start: Wed 28/03/2018 2:00 PM
End: Wed 28/03/2018 3:00 PM
Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)
Required Attendees: Mildren, Allison; Mildren, Allison (AGD); corey.wingard@parliament.sa.gov.au; Crossman, Greg (SAMFS); Firth, Lisa (SAMFS)



Firth, Lisa (SAMFS)

Subject: 4:00pm [REDACTED] (SAFECOM; SES; CFS; MFS)
Location: Minister's Office, Level 2, 45 Pirie street

Start: Thu 26/04/2018 4:00 PM
End: Thu 26/04/2018 5:00 PM
Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)
Required Attendees: Jackman, Malcolm (SAFECOM); Beattie, Chris (SES); Nettleton, Greg (CFS); Crossman, Greg (SAMFS)


Firth, Lisa (SAMFS)

Subject: Mtg with Minister Wingard
Location: Parliament House

Start: Tue 8/05/2018 4:00 PM
End: Tue 8/05/2018 4:30 PM
Show Time As: Out of Office

Recurrence: (none)

Organizer: Crossman, Greg (SAMFS)



Firth, Lisa (SAMFS)

Subject: 12:00pm [REDACTED] Minister Wingard; Malcolm Jackman; Greg Crossman; Chris Beattie; Greg Nettleton; Andrew Stark; Joel Schirmer

Location: Garden Room, Parliament House

Start: Tue 15/05/2018 12:15 PM

End: Tue 15/05/2018 1:00 PM

Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)

Required Attendees: Jackman, Malcolm (SAFECOM); Crossman, Greg (SAMFS); Beattie, Chris (SES); Nettleton, Greg (CFS); Stark, Andrew (CFS); Schirmer, Joel (SAFECOM)

Optional Attendees: Casey, Jacqueline (DCS); Moran, Travis (AGD)

[REDACTED]

Firth, Lisa (SAMFS)

Subject: 9:15am [REDACTED] (SAFECOM; SES; CFS; MFS)
Location: Minister's Office, Level 2, 45 Pirie street

Start: Wed 23/05/2018 9:15 AM
End: Wed 23/05/2018 10:00 AM
Show Time As: Out of Office

Recurrence: Weekly
Recurrence Pattern: every 2 week(s) on Wednesday from 4:00 PM to 5:00 PM

Meeting Status: Accepted

Organizer: Wingard, Corey (AGD)
Required Attendees: Jackman, Malcolm (SAFECOM); Beattie, Chris (SES); Nettleton, Greg (CFS); Crossman, Greg (SAMFS)
Optional Attendees: Stark, Andrew (CFS)

[REDACTED]

McIntyre, Branka (SAFECOM)

Subject: 1:00pm - 2:30pm - [REDACTED] Minister Wingard
Location: Treasurer's Boardroom, SAC, Level 8, 200 Victoria Square, Adelaide

Start: Fri 8/06/2018 1:00 PM
End: Fri 8/06/2018 2:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: [REDACTED]

Required Attendees: [REDACTED] Wingard, Corey (AGD); Casey, Jacqueline (DCS); [REDACTED]
[REDACTED]
Jackman, Malcolm (SAFECOM); Beattie, Chris (SES); Crossman, Greg (SAMFS); [REDACTED]
[REDACTED] Calabrese, Iolanda
(SAFECOM); [REDACTED]

Optional Attendees: [REDACTED] Nettleton, Greg (CFS)
Morgan, Michael (SAMFS); [REDACTED] Barber, Vicki (AGD); Mildren,
Allison (AGD); Moran, Travis (AGD); Mallinson, Larissa (AGD); Barry, Dermot (SES);
Benham, Glenn (SAMFS); [REDACTED]

